



General Data Protection Regulation (GDPR) PRIVACY POLICY **Certified European Stuttering Specialists**

We value working with you and wish to ensure that you are in complete control over how much we keep in touch with you

The Certified European Stuttering Specialists (CESS) collects your data when you use our website to sign up to become a candidate for CESS or are involved in any other way with us. This page is here to help you understand how we use the data we collect about you.

Use of your information

We use any personal information that you give us (name, email address, postal address etc), only for the purposes of:

- corresponding with you about your registration process
- sending you information about CESS events or activities; or
- informing you about special events.

By registering on our website you agree to the collection and use of information necessary to undertake the registration process and process your payment. Providing your details means that you are agreeing to this use. It will not be used in other ways. *You may choose to unsubscribe from mail or email communications at any time.*

How long we store your data

We will keep your personal information only for as long as we consider it necessary to maintain the registration process. We take account of legal obligations and accounting and tax considerations as well as considering what would be reasonable for the activity concerned. For example, we will retain details of payments for seven years to meet tax and accounting requirements.

Security

We restrict access to your data to our Board members and website administrators who have a specific need to use your data to perform their work. Your data is stored internally and we maintain physical and electronic security and procedures to ensure that your data is not freely available.

Use of your data by a third party

We won't share your data with other organisations so they can send you marketing materials. We may use external online mass email and event management services (such as Mailchimp and Eventbrite) to send you our updates.

Use of information collected automatically through our websites

Online Security

The security of your personal information is important to us, but we acknowledge that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your personal information, we cannot guarantee its absolute security.

Links to Other Websites

For your convenience, we may provide links to other websites and web pages that we do not control. We cannot be responsible for the privacy practices of any websites or pages not under our control and we do not endorse any of these websites or pages, the services or products described or offered on such sites or pages, or any of the content contained on those sites or pages.

Putting you in control

Access to your information

You have the right to request details of the information we hold about you. To receive a copy of the personal information we hold please write to

We will respond within 1 month of receiving your letter.

Updating your preferences

If you need to update your personal information or change any of your communication preferences, please contact us

Updating your information

We do appreciate it if you keep your details up to date. You can do so in the same way as updating your preferences (above).

Telling us to stop processing

You have the right to ask us to erase your personal data, to ask us to restrict our processing or to object to our processing of your personal data. You can do so at any time by writing to us at: info@certifiedeuropeanstutteringspecialists.eu